

# North East Tri-Board Student Transportation

## Service du transport scolaire des trois-conseils du Nord Est



SCHOOL BUS SERVICE TO THE SCHOOL DISTRICTS OF COCHRANE AND TIMISKAMING  
LE TRANSPORT SCOLAIRE AUX DISTRICTS SCOLAIRE DE COCHRANE ET TIMISKAMING

Joint Transportation Governance Committee

Meeting March 31, 2022 @ 1:30 p.m.

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# General Meeting

## Routine Business

1. Call to order  
Chair to call the meeting to order.
2. Call for Additional Items  
Chair to call for additional agenda items.
3. Approval of Agenda  
Approval of current agenda by the present members.
4. Approval of Minutes  
Approval of minutes from the Nov 4, 2021 JTGC meeting.
5. Announcements, Current Events  
Chair and Meeting participants to share any announcements or current events.
6. Transportation Financial Update  
A financial update will be provided by the Operations Committee.
7. Transportation Operational Update  
Transportation Supervisor to give an update on the consortium's operational functions.
  - Inclement Weather Cancellations
    - o Cold weather day morning only cancellation
    - o Rural road only cancellation for certain communities
8. School Board Update  
Each partner board to provide any changes to their board that may impact the consortium.
9. Action Items from prior meetings  
Action items requiring follow up will be listed for review.
  - Access to School Database Systems.
  - Electric School Bus Grant Program
    - o Email sent to support Leuschen/STC Federal Grant Zero Emissions Transit Fund. STC has a conditional Offer for 1000 Electric buses from Lion Buses.
  - Student Transportation Routing Simulation
    - o Has been completed and submitted to the Ministry of Education.
    - o There is a memo that additional funding will be made available through COSBO/OASBO E&E project fund. We will be eligible to receive \$15,000 towards this project.
  - Relief Driver Availability
    - o There is contract information that directly indicates that a relief driver needs to be available. Only clauses on having a spare vehicle available in a reasonable time.
  - Payment of Cancelled Route

- In review of the best practices, we have been paying the inclement weather rate for COVID Protocol cancellation, and there is no compensation for Driver Shortage cancellations.

### Standing Items

10. Seat belts on school buses  
Update to be provided if available.
11. Policy and Procedure Update  
Update to be provided if available.
12. Active School Transportation  
Temiskaming District [www.Walknroll.ca](http://www.Walknroll.ca) website is now live with resources for families and schools.

### Follow up Business

13. Safe Transportation Plan
  - A Safe Transportation Plan was discussed at a past meeting, the intentions were to develop a system that better services students with medical needs, special needs, and student safety needs. Update to be provided if available.
14. WIFI on School Buses
  - Pilot process was put on hold at the last meeting. To discuss if we can begin a pilot.

### New Business

15. Cancelled Routes
  - Driver Shortage
    - Cochrane 2 route still open.
    - Hearst 1 route still open
  - Solutions
    - Amalgamating routes where possible
    - Rotating cancelled routes where possible
16. Refunding Parents for Cancelled Routes
  - Survey being completed in the Nipissing-Parry Sound Student Transportation Services Consortium.